The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> S.S.GIRLS' COLLEGE, GONDIA (M.S)

1.2 Address Line 1

> Vitthal Nagar

Address Line 2

> Ansari Ward

City/Town

> GONDIA

State

> MAHARASHTRA

Pin Code

> 441601

Institution e-mail address

> ssgirlscollege@rediffmail.com

Contact Nos.

> 07182-237039

Name of the Head of the Institution:

> Dr.N.K.Bahekar

Tel. No. with STD Code:

> 07182-236959

Mobile:

> 09637402707

Name of the IQAC Co-ordinator:

Dr.Miss I.A.Budhe

Mobile:

09423175610

IQAC e-mail address:

Iqac17ssgc@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN 10886

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/55/RAR/018 dated 27 -03-2011

1.5 Website address:

www.ssgirlscollege.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	77.60 (Instt score)	Feb 16,2004	Feb 15,2009
2	2nd Cycle	B	2.36	March 27,2011	March 26,2016
3	3rd Cycle	B+	2.57	September 12,2017	September 12,2022
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

01/07/2003

1.8 AQAR for the year *(for example 2010-11)*

> 2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

- i.   AQAR   2010-2011 (DD/MM/YYYY)
- ii. AQAR Dec 2011-2012 (DD/MM/YYYY)
- iii. AQAR Sep 2012-2013 (DD/MM/YYYY)
- iv. AQAR Sep 2013-2014 (DD/MM/YYYY)
- v.   AQAR Oct 2014-2015 (DD/MM/YYYY)
- vi. AQAR Oct 2015-2016 (DD/MM/YYYY)
- vii. AQAR 3rd Sep 2016-2017 (DD/MM/YYYY)

1.10 Institutional Status

University   State ☑ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

 (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☑

            Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☐   UGC 12B ☑

            Grant-in-aid + Self Financing ☑ Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☑   Science ☐ Commerce ☐   Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

   Others   (Specify)   .   Home-Science

1.12 Name of the Affiliating University *(for the Colleges)*

| Rastrasant Tukadoji Maharaj Nagpur University,Nagpur |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers | 7 |

2.2 No. of Administrative/Technical staff | 2 |

2.3 No. of students | 2 |

2.4 No. of Management representatives | 2 |

2.5 No. of Alumni | 2 |

2. 6 No. of any other stakeholder and

   community representatives | 2 |

2.7 No. of Employers/ Industrialists | 1 |

2.8 No. of other External Experts | 1 |

2.9 Total No. of members | 19 |

2.10 No. of IQAC meetings held   2

2.11 No. of meetings with various stakeholders: No. [6]   Faculty [2]

     Non-Teaching Staff Students [2]   Alumni [2]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

     If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

     (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

     Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [1]

     (ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

1. Established Research Advisory Committee for strengthening research
2. Organized staff development program.
3. Strengthened Carrier Guidance Cell.
4. Enhanced employability by introducing skill development programs.
5. Upgraded library by subscription to e-Journals and e-books through N-LIST program.
6. Sensitizing students to social and environmental issues through NSS, WSSC and PEP.
7. Empowering students with life skills through Women Empowerment Scheme: A Sensitization program-'Jagar Janivancha' and got 1st prize on university and district level by Maharashtra Government.
8. Initiation for organizing National Seminars.
9. Promoting Faculties for staff development programs.
10. PBAS –API format as per the guidelines of Rastrasant Tukadoji Maharaj Nagpur University, Nagpur Implemented in Career Advancement Scheme of teachers for self Appraisal and teachers have successfully undergone their CAS.
11. NAAC Peer Team visited and accreditated with B+ .

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Institutional Quality Actions:- ❖ Enhancing Academic results. ❖ Strengthening Faculty development program. ❖ Inculcating research work. 2. Academic (Teaching –Learning-Evaluation) ❖ Organizing UGC/Other agencies sponsored National Seminar. ❖ Arranging Guest lectures, Expert lectures. ❖ Feedback. 3. Student Mentoring ,Support System, Community Service and Extension Work: ❖ Providing a student support mechanism for coaching for competitive examination. ❖ Strengthening students' placements. ❖ Remedial Teaching Program for slow learners. ❖ Enhancing Participation of students in community services and extension work.	1. Institutional Quality Actions:- ❖ Good Academic result as per compare to previous. ❖ Taken various Faculty Development Program. ❖ Faculty participated in various seminars and conferences and published Research papers in Seminar proceedings and Research journal. 2. Academic (Teaching –Learning-Evaluation) ❖ Organized National Seminar by the Department of Chemistry. ❖ Arranged Guest Lectures and Experts lecture almost by all the departments. ❖ Feedback taken by the students. 3. Student Mentoring ,Support System, Community Service and Extension Work: ❖ Strengthened student support mechanism by taking workshop and experts lectures on coaching for competitive examination. ❖ Taken Remedial classes for slow learners.

Attached the Academic Calendar as Annexure i.

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ☐   Syndicate ☐   Any other body ☐ IQAC

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	3	--	3	--
UG	3	--	1	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others –YCMOU	1	--	1	--
Human –Right	--	--	--	--
Total	7	--	5	--

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Post Graduate(3 Programs) 1st Year + 2nd Year U G - 1st Year and 2nd Year
Trimester	--
Annual	Under graduate (3 Programs) 3rd Year

1.3 Feedback from stakeholders*

Parents ☑   Employers ☑   Students ☐   Alumni ☑

(On all aspects)

Mode of feedback : ☐   ☑   ☐

Online   Manual   Co-operating schools (for PEI)

* Attached an analysis of the Feedback as Annexure ii.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> ------------

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> ------------

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Principal
21	14	07	--	01

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	10	--	--	--	--	--	--	--	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

32	--	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	03	08	02
Presented papers	04	03	--
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching Through Audio Visual Aids.
- Overhead projectors in some classrooms.
- Guest lectures, seminars and workshops.
- Personality Development and Skill Development programmes.
- Home Assignment, seminar presentation
- Educational visits helps students to get exposure and helps in improving their practical knowledge.

2.7 Total No. of actual teaching days during this academic year

| 180 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination is held as per RTM Nagpur University guidelines and the University provides the facility of Revaluation and photocopy of the answer sheet.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 02 | -- | -- |

2.10 Average percentage of attendance of students

| 75% |

2.11 Course/Programme wise Distribution of pass percentage:

First Half of the Session 2017-2018

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B Sc(HSc) I Sem	**74**	**--**	**04**	**12**	**-=01**	**16**
B Sc(HSc) III Sem	**38**	**01**	**16**	**10**	**-**	**71**
BA I Sem	**393**	**04**	**23**	**32**	**-**	**20**
BA III Sem	**198**	**-**	**37**	**36**	**-**	**39**
BFD I Sem	**27**	**02**	**10**	**-**	**-**	**45**

BFD III Sem	**10**	**05**	**--**	**05**	**-**	**100**
MA Hindi I Sem	**12**	**06**	**06**	**-**	**-**	**100**
MA Hindi III Sem	**07**	**--**	**04**	**02**	**-**	**85.7**
MA Geo I Sem	**19**	**-**	**15**	**04**	**-**	**100**
MA Geo IIISem	**24**	**05**	**16**	**08**	**-**	**100**
MA HEco I Sem	**13**	**04**	**06**	**01**	**-**	**85**
MA HEcoIII Sem	**09**	**02**	**08**	**-**	**-**	**89**

Second Half of the Session 2017-2018

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I %	II %	III %	Pass %
B Sc(HSc II) Sem	**57**	**03**	**06**	**01**	**---**	**16**
B Sc(HSc IV) Sem	**37**	**07**	**20**	**---**	**---**	**73**
B Sc(HSc)III Year	**25**	**01**	**17**	**06**	**---**	**92**
BA II Sem	**297**	**09**	**34**	**21**	**---**	**20**
BA IV Sem	**184**	**04**	**76**	**39**	**---**	**61.4**
BA III Year	**175**	**---**	**10**	**49**	**12**	**54**
BFD II Sem	**25**	**02**	**02**	**02**	**---**	**17**
BFD IV Sem	**09**	**09**	**---**	**---**	**---**	**100**
BFD III Year	**07**	**03**	**02**	**05**	**-**	**72**
MA Hindi II Sem	**12**	**---**	**10**	**02**	**---**	**92**
MA Hindi IV Sem	**06**	**---**	**04**	**02**	**---**	**86**
MA Geo II Sem	**19**	**---**	**15**	**04**	**---**	**100**
MA Geo IV Sem	**24**	**09**	**15**	**09**	**---**	**100**
MA H Eco II Sem	**12**	**05**	**06**	**--**	**--**	**100**
MAH EcoIV Sem	**08**	**02**	**06**	**---**	**---**	**100**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC prepares the Academic Calendar to monitor the teaching-learning process.
- Encourages the faculty to use innovative methods of teaching-learning.
- Regular interaction with HODs and class mentors for maintaining and Sustaining quality education.

- IQAC constantly evaluating teaching-learning process through feedbacks.
- Teachers Performance Based Appraisal System (PBAS) Forms are evaluated by IQAC.
- Teacher's diary maintained and monitored.
- Subject wise result analysis is done regularly and corrective measures are taken for improvement.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	05	--	--
Technical Staff	13	02	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1) All faculty members are actively encouraged to complete their Ph.D. (Degree)
2) Various workshops are regularly organized under research cell benefit of faculty.
3) The faculty is prompted for publishing research paper in U.G.C. prescribe Journals.
4) Every feasible resource is provided to faculty for their minor research project.
5) Falicited of staff for their publication of paper in reputed journal.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	03	01	--
Non-Peer Review Journals	--	01	--
e-Journals	--	--	--
Conference proceedings	03	--	--

3.5 Details on Impact factor of publications:

Range 01   Average --   h-index --   Nos. in SCOPUS --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No.   04   Chapters in Edited Books   --

            ii) Without ISBN No.   --   --

3.8 No. of University Departments receiving funds from

                UGC-SAP Nil   CAS Nil   DST-FIST Nil

                DPE Nil   DBT Scheme/funds Nil

3.9 For colleges   Autonomy Nil   CPE Nil   DBT Star Scheme Nil

                INSPIRE Nil   CE Nil   Any Other (specify) Nil

3.10 Revenue generated through consultancy

| 00 |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 01 |

3.13 No. of collaborations   International | Nil | National | Nil | Any other | Nil |

3.14 No. of linkages created during this year | 00 |

3.15 Total budget for research for current year in lakhs:

From funding agency | 00 | From Management of University/College | 00 |

Total | 00 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

| 01 |

| 05 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 00 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 07 | State level | 03 |

	National level	00	International level	00

3.22 No. of students participated in NCC events:

University level	--	State level	--
National level	--	International level	--

3.23 No. of Awards won in NSS:

University level	---	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	--	State level	--
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	11		
NCC	--	NSS	35	Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1) On 4th Dec. 2017

   Slide show on 'AIDS Awareness' programme No. of students No. of students participated – B.Sc. I

   & B.Sc. II students.

2) Celebration of " Krantiyoti Savitribai Fule Jayanti" on 4th Jan. 2018.

3) On 3rd Feb. 2018-09-26

   Organisation of extension exhibition on "Woman's empowerment & employment.

   Total No. of visitors – 251

   No. of Students from S. S. Girls school & Marwadi school of 10th std. – 110 & 80 students of 11th

   & 12th std.

4) At Gram Kidngipar

   a) on 7th Feb. 2018 Blood check-up & Haemoglobin testing camp. Organised by Dept. of extension education with collaboration of Nirmal paramedical college, Gondia. 80 tribal men, women & children were involved.

   b) Programme on " Grabha-Sanskar"
      with collaboration of "Gayatri pariva" Gondia for women at Gram Kidngipar.
       No. of participants – 60 Women.

5) Slogan writing in Pinkepar 9th Sept. 2017

6) Government Hospital safai: 12th Sep. 2017.

7) Market Safai: 15th Sep. 2017

8) Orphanage visit: 16th Sep. 2017

9) Drama Presentation in Mahila Jangagruti Abhiyan: 02 Jan 2018

10) Swachata Mite elocation competition held in college: 05th Jan. 2018-09-29

11) National Youth day held in college: 12th Jan. 2018-09-29

12) National Voters day: 23rd Jan. Students participation in Rangoli competition organized by Tahshil

   office.

13) Self protection one day workshop organized by NSS on 30th Jan. 2018

14) Participation in Maharashtra Government held Maharashtra Sammad Programme in 09th March 2018,

   N.S.S. Office.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15894.25 Sq.Ft.	--	--	15894.25 Sq.Ft.
Class rooms	22	--	--	22
Laboratories	09	--	--	09
Seminar Halls	01	--	--	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

> Administrative Work is done by College Management System software like Generate, Payroll, Admission and Accounts.Library having 6 computer systems connected through LAN Network.
>
> Library is Fully Automated with Library software LIBMAN. Library has OPAC system.

4.3 Library services:

Sr. No	Library Services	Existing		Newly Added		Total	
		No.	Value	No.	Value	No.	Value
1	**Text books**	863	1,74,857	03	270	866	1,75,127
2	**Reference Books / general Books**	423	3,00,896	228	1,19,100	651	4,19,996
3	**E-Books**	-	-	31,35,000+ ebooks	5750 /- (Annual Membership Fees)	31,35,000+ ebooks	5750 /- (Annual Membership Fees)
4	**Journals / periodicals**	44	46,445	30	28,879 (Annual)	74	75,324
5	**e- Journals**	-	-	6000+ (N-LIST)	5750 /- (Annual Membership Fee)	6000+ (N-LIST)	5750 /- (Annual Membership Fees)
6	**Digital Database**	-	-	-	-		
7	**CD & Videos**	72CDs	With books	4 CDs	With books	76 CDs	With books
8	**Others(Specify)**						
9	**a)Magazines**	-	-	39	18,801(Annual)	39	18,801(Annual)
10	**b)Newspaper**	-	-	25	36,562 (Annual)	25	36,562 (Annual)
11)	**c) Back Volumes (Journals)**	1033(2015-16) +199(2016-17) = 1232	-	528	-	1760	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	49	1	High speed upto 4MBPS	-	15	9	17	7
Added	-	-	-	-	-	-	-	-
Total	49	1	High speed upto 4MBPS	-	15	9	17	7

4.5 Computer, Internet Access, Training to teachers and students and any other programme for technology. Up gradation (Networking, e –Governance etc)

- Training to Teachers and Students :
  a. "Information Literacy Training programme" is organized for staff by library on OPAC, M-OPAC (Mobile online public Access Catalogue), N-LIST, Scanning Devices etc.
  b. "Library Orientation Programme" is organized for students every year, to orient them regarding library working, library collections and library services.
  c. S. S. Girls' College Library is annual Member of INFLIBNET –N-LIST.

4.6 Amount spent on maintenance in lakhs:

  i) ICT

  | 125732 |

  ii) Campus Infrastructure and facilities

  | 118563 |

  | 149144 |

  iii) Equipments

  iv) Others

  | 00 |

  Total : | 393439 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Organizing Campus Placement
The college organizes the campus placement program to help student to seek job when they are in the last phase of degree course .the Career Guidance and Placement Cell of college invites the reputed organizations .Guest lectures and workshops have been conducted on Career counselling and Competitive examinations.

2. Special Emphasis on completing course through Academic support.
The College takes extra efforts to help all the students to complete the entire syllabus to be achieved the course as well encourages the scholars students to get the good grades by providing timely, objective academic support.

3. Greivance Redressal Mechanism

Students 'grievance are collected in bulk or individual issues are discussed to the students   grievance redressal   cell and possible solutions of grievances raised by the students are communicated to the students.

4. Students Health:- Maintaining good health related programs are organized by the college to help students teacher to cope with the comprehensive program schedule.

The college organizes medical check-up program for all the students in a year and arranges guest lecture on healthy living.

5. Felecitation of students:-   The students showing the outstanding performance in academics or co-curricular activities are felicitated and cash prize also provided. 6. Scientific and social awareness

Students are keeping informed and motivated for to participate in science exhibition, debate, elocution competition different university /state level event.

7. Providing Guidance and counselling services
All kind of guidance services are provided to students by organizing guest lectures on human right education, talk on employment, personality development etc. Remedial classes have been conducted for better academic results.

5.2 Efforts made by the institution for tracking the progression

> Through periodic internal assessment the formative evaluation is performed to track the progression made by students and communicate them. Students are provided the guidance and counselling services on one to one basis based on their performance. The college compiled the student progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
966	86	--	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
--	--

Women

No	%
1052	100

	Last Year 2016-2017					This Year 2017-2018				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
257	158	101	562	Nil	1078	286	157	105	504	Nil	1052

Dropout :- UG- 62 .72%

PG- 23.65 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> 1. Availability of Books and Paper sets for competitive examinations.
>
> 2. Organized workshop and Guest lectures on competitive examinations like MPSC, UPSC and other competitive examinations.

No. of students beneficiaries

173

5.5 No. of students qualified in these examinations

NET `Nil` SET/SLET `Nil` GATE `Nil` CAT `Nil`

IAS/IPS etc `Nil` State PSC `Nil` UPSC `Nil` Others `Nil`

5.6 Details of student counselling and career guidance

> 1 GEE 2018.
>
> 2. Lecture on Banking Services.
>
> 3. Lecture on importance of competitive examinations.
>
> 4 Workshop on E-Learning for competitive examinations.

No. of students benefitted

> 1.16
> 2.66
> 3.82
> 4.125

5.7 Details of campus placement

On campus		*Off Campus*	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

> 1.Inacted drama titled" BETI BACHO, BETI PADHAO"in collaboration with District Police Department, Gondia.
>
> 2.Guest Lecture "Women Empowerment" organized on 08/03/18 .Resource Person –Advocate Sadhana Shukla.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level ✓ `02`   National level `00`   International level `00`

No. of students participated in cultural events

State/ University level | 08 | National level | 00 | International level | 00 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 01 | National level | 00 | International level | 00 |

Cultural: State/ University level | 00 | National level | 00 | International level | 00 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (WAMA)	02	1000
Financial support from government	580	18.19 Lacs
Financial support from other sources	09	5850
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 04 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

Criterion – VI

6.1   State the Vision and Mission of the institution

> **Vision:**
>   "God resides there, where woman is worshipped"
>
> **Mission:**
>   "We at S. S. Girls' College, Gondia, are committed to excellence in women's education empowering personalities intellectually, artistically and emotionally (skills of head, hand and heart) and developing responsible members of society."

6.2   Does the Institution/Department has a management Information System

> Yes, the Institution has a management Information System.
> (Complete ERP provided by College Management System, Nagpur)

6.3   Quality improvement strategies adopted by the Institution/Department for each of the following:

6.3.1   Curriculum Development

> Revision/updating of syllabus through task force member as per feedback response.

6.3.2   Teaching and Learning

> - The teaching activities are planned as per the Academic Calendar and the faculty members keep academic diary.
> - Unit wise plan and teaching plan is submitted in the beginning of each academic year. Review of implementation of unit plan is submitted to respective HODs and faculty in-charges and then to the Principal.
> - Apart from lecture method, teachers adopt innovative interactive teaching methods to encourage students to critically think and analyze on a topic. Also assignments are given to students by teachers.
> - Subjects related films are screened to have better understanding of the topic.
> - Subject experts are invited to deliver lectures.
> - The institution has nearly 41 computers, 06 laptops, 7 LCD Projectors, 01 MI board and 01 visualizer to enhance the teaching-learning process.
> - The college has Wi-Fi facility for the teaching, non-teaching staff and the students.
> - The students are motivated to prepare their own projects and seminars with the help of internet, library and present it with the help of LCD projector.
> - Students are motivated to participate in educational exhibition.

- Well equipped college library having different sections for reference books, research journals, periodicals, university news and competitive examination books.
- In addition to all these measures, some department organizes study-tours, fieldworks and industrial visits for providing virtual practices to the students.

6.3.3 Examination and Evaluation

- Annual/ semester examination by University
- Internal assessment by periodic Unit tests, assignment etc.

6.3.4 Research and Development

- The college has well organized Research Innovation Cell. The Principal and research committee inspires the teachers to prepare research projects, papers and participate in seminars and symposium.
- Ten seminars were taken at college till date by various departments. The financial supports for these seminars are provided by UGC Delhi.
- Teachers are motivated to become Ph. D. guide.
- UGC sponsored two minor research projects has been completed in last session.
- National workshop on "Contribution of Home Economics in National Development and its relevance to present syllabus".

6.3.5 Library, ICT and physical infrastructure / instrumentation

- OPAC and LIBMAN Software
- Good numbers of print and online Journal-NLIST
- NRC LAB with 22 Computers
- Enriched Laboratory by adding the instruments
- Airy and Furnished Classroom
- Indoor Sport Room and Gym

6.3.6 Human Resource Management

The governing body responsible for the attraction, selection and rewarding of employees, while also overseeing organizational leadership and culture and ensuring compliance with employment.

6.3.7 Faculty and Staff recruitment

- Roster system followed during Faculty and Staff recruitment.
- Guest faculty/ Ad-hoc faculty recruited annually in the beginning of session

6.3.8   Industry Interaction / Collaboration

> The students from Fashion Designing visit to different industrial institutes and organizations to carry out their internship work. Beside this the college plans to develop industry interaction with the help of career guidance and placement cell to enable girls to seek and get the jobs of their choices.

6.3.9   Admission of Students

> Admissions of students as per norms laid by State Govt. and University

6.4   Welfare schemes for

Teaching	PF, Gratuity, Medical Insurance, Loan facility, Staff welfare fund.
Non-teaching	Medical Insurance, Loan facility
Students	Scholarships/ Free-ships, cash prize to meritorious student, Student welfare fund

6.5   Total corpus fund generated   --

6.6   Whether annual financial audit has been done   Yes ✓   No

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	S.V.K. Co. Nagpur
Administrative	No	--	No	--

6.8   Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   No ✓

For PG Programmes   Yes   No ✓

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

- Some courses switched to Semester pattern CBCS

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11   Activities and support from the Alumni Association

- Conduction of Alumni meet twice a year
- Feedback and suggestions from association has been considered
- Arrange Workshop and Gust lectures of Alumni for students

6.12   Activities and support from the Parent – Teacher Association

- Conduct parent – Teacher meet twice a year
- Feedback and suggestions from association has been considered

6.13   Development programmes for support staff

- Refresher and Orientation programme
- Yoga Camp
- IQAC organized one day workshop on "NAAC peer team visit Preparation"
- A day workshop on "Active participation of PG students in research activities.
- Display of research activities of faculty members.

6.14   Initiatives taken by the Institution/Department to make the campus eco-friendly

- Instruction for Saving Electricity.
- Plantation in the Campus.
- Tobacco free campus
- Ban on plastics in college campus

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Computer training to the Teaching staff.
- Initiated students for anchoring the Programs.
- Computerization of administrative works and library.
- Gender sensitization by women cell of the college.
- Felicitation of the Faculty for their research publication.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. *Institutional Quality Actions:*

   - For the improvements of academic results arranged class test, surprise test, unit test and test examination. Taken remedial classes for slow learners.
   - Taken Faculty Development Program to accelerate research work.
   - Faculty attended seminars and conferences and published research papers in reputed journals on National and International level.

2. *Academic(Teaching-Learning-Evaluation)*

   - Arranged guest lectures and expert lectures on various subjects.
   - Taken feedback from students and analysed.

3. *Student Mentoring, Support system, community service and extension work.*

   - Arranged guest lecture and expert lecture under career counselling and Guidance cell.
   - Various program taken based on community services and extension work.

7.3Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Title of the Practice:-

Cleanliness and making environment eco-friendly:

Objective of the Practice:-

- To make Environment and College campus Clean

- To support the conservation of environment and joining the movement against pollution.

The Context:

- ➢ Teaching and Non-teaching staff members are encouraged to participate in clean India nad Green India movement.
- ➢ Students are motivated and encouraged to participate in cleanliness drive.

The Practices:

- Swaachh Bharat (Clean India) Movement is being regularly organized by the students of our college irrespective of volunteers of NSS
- Waste papers are given to paper scrapper for recycling.

Evidences of Success:

- The students are encouraged to participate in cleanliness drive

The Resource Required: The required resources were met by Staff members and College students and NSS volunteers. **Contact Details:-**

The Principal
S.S.Girls' College Gondia (M.S)
ssgirlscollege@rediffmail.com
Website:-ssgirlscollege.org
Fax:-07182-236959
Tel No. :- 9637402707,07182-237039

Title of the Practice:-

Awareness about haemoglobin percentage to peoples of village Pindekepar.

Objective of the Practice:-

- To check haemoglobin % and blood group of villagers

The Context:

- ➢ Primary students of zilla paraishad and peoples of pindkepar are encouraged to participate in haemoglobin check-up drive
- ➢ College Students are motivated and encouraged to participate and help the villagers in drive.

The Practices:

- Technical staff of K.T.S. Staff rendered their services in heamoglobin test.
- Teaching staff and college students participated in blood group check-up drive.

Evidences of Success:

- The students and villagers of gram Pindkepar are encouraged to participate in haemoglobin and blood group test drive.

The Resource Required:

- The required resources were met by technical staff of K.T.S. Hospital and college students and NSS volunteers.
- **Contact Details:-**

The Principal
S.S.Girls' College Gondia (M.S)
ssgirlscollege@rediffmail.com
Website:-ssgirlscollege.org
Fax:-07182-236959
Tel No. :- 9637402707,07182-237039

7.5 Whether environmental audit was conducted?   Yes   No   ✓

7.6 Any other relevant information the institution wishes to add. **(For example SWOT Analysis)**

STRENGTHS

- ➢ Availability of Women Oriented Courses.
- ➢ Active Participation in Social and Extension Activities.
- ➢ Talented, Qualified and Experienced Faculty.
- ➢ Use of Participatory and Innovative teaching technology.
- ➢ Approachable for rural students.
- ➢ Education at a low cost.

WEAKNESS

- ➢ Land for future expansion of the campus.
- ➢ Inadequate space for parking.

OPPORTUNITIES

- ➢ Job oriented programs
- ➢ Empowering Women.

THREATS

- ➢ Competitions and growth education institutions.
- ➢ Free technological upgrade education.

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8. Plans of institution for next year

Perspective Plan for Academic Year: 2018-2019

1. *Institutional Quality Actions:*
   - ➢ Strengthening and diversifying Faculty Development Programs.(FDP)
   - ➢ Inculcating Research work.

2. *Academic (Teaching-Learning-Evaluation)and Research:*
   - ➢ Enhancing Academic results
   - ➢ Evaluation of the students.
   - ➢ Arranging Guest Lectures, Expert Lectures.
   - ➢ Feedback.
   - ➢ Accelerating Research culture.

3. *Student Mentoring, Support System, Community service and Extension Work:*
   - ➢ Skill based training programs.
   - ➢ Health and Hygiene awareness.
   - ➢ Support services to the students.
   - ➢ Remedial teaching programs for slow learners.
   - ➢ Strengthening placement cell.
   - ➢ Providing a student support mechanism for coaching for competitive examination.
   - ➢ Enhancing participation of students in sports and games.

4. *Governance and Innovations:*
   - ➢ Upgradation of technology
   - ➢ Upgrading the library as a Learning Resources.
   - ➢ Strengthen the connection with alumni as well as with Parents/Guardians.

Name   *Dr.Miss I.A.Budhe*

_____
Signature of the Coordinator, IQAC

Name   *Dr.N.K. Bahekar*

_____
Signature of the Chairperson, IQAC

S.S.Girls College Gondia
Academic Calendar

15th June 2017 to 30th April 2018

Sir. No.	Date & Month	Activity
1.	15 June 2017	Reopening Day College
2.	15 June 2017	Admission Open for B.A/B.Sc.(H.Sc.)/B.F.D & P.G
3.	21 June 2017	International Yoga day
4.	1 July 2017	Van mahotsav(Plantantion Program)
5.	1 July 2017	Regular time table Implementation
6.	11th July 2017	World population Day
7.	14 July 2017	Alumni Meet
8.	22 July 2017	Parent –Teacher Meet
9.	25 July 2017	Principal Address (B.A Part-I)
10.	26 July 2017	Principal Address B.Sc.(H.Sc. I) & B.F.D I
11.	3,4 & 5 Aug 2017	NAAC Peer Team Visit
12.	8 Aug 2017 and onwards	Ist Unit Test exam
13.	9th Aug 2017	Kranti Divas
14.	12 Aug 2017	Library day
15.	15th Aug 2017	Independence Day
16.	17th Aug 2017	Manoharbhai Punyatithi
17.	29 Aug 2017	National Sports day
18.	1 to 9 Aug 2017	Nutrition Week
19.	5th Sep 2017	Teacher's Day
20.	8th Sept 2017	World Literacy Day
21.	14th Sept 2017	Hindi Divas
22.	24th Sept 2017	N.S.S. Day
23.	11 Sept. 2017	2nd Unit Test Exam
24.	2nd Oct 2017	Mht.Gandhi & Lal Bahadur Shastri Jayanti

25.	5 Oct. 2017 and onwards	1st and 3rd Semester Pattern college . Exam
26.	16/10/2017 TO 14/ 11/ 2017	Winter Vacation
27.	15 Nov. 2017	Commencement of 2nd Term
28.	26/11/2017	Constitution Day
29.	1st Dec. 2017	AIDS Day
30.	2 Dec. 2017	International Computer Day
31.	10th Dec. 2017	Human Rights Day
32.	18 Dec. 2017	3rd Unit Test Exam
33.	23 to 29 Dec. 2017	NSS Residential Camp
34.	28 Dec. 2017	Alumni Meet
35.	30 Dec. 2017	Parent –Teacher Meet
36.	3 Jan.2018	Savitribai Phule Birth Anniversary
37.	12 Jan. 2018	Yuva Diwas
38.	14 Jan. 2018	Geography Day
39.	15 Jan to 18 Jan 2018	Annual Social Meet
40.	22 Jan to 30 Jan 2018	Annual pattern 4rd Unit Test Exam/
41.	25 Jan 2018	Voter's Day
42.	26 Jan. 2018	Republic Day
43.	30 Jan. 2018	Mht. Gandhi Death Anniversary
44.	5 Feb. 2018 and onwards	Uni. Annual and Sem Pattern Practical Exam
45.	9 Feb. 2018	Lt. Manoharbhai Patel Jayanti
46.	19 Feb to 28 Feb 2018	Annual Pattern College Test Examination
47.	27 feb. 2018	Marathi Diwas
48.	8 Mar. 2018	World Women's Day
49.	01 Mar. 2018 and onwards	2nd Sem and 4th Sem Annual Test Exam.
50.	30th Apr. 2018	Last Working Day
51.	1 May 2018 to 14 June 2018	Summer Vacation